

## SMALL CLAIMS APPLICATION

GREENVILLE TOWN COURT

P.O. Box 38

Greenville, NY 12083

Phone: (518) 966-5055 x 6

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**Filing Fee: Claim up to \$1,000.00 - \$10.00**

**PAYMENT MUST BE IN THE FORM OF:**

**Claim: \$1000.01 to \$3,000.00 - \$15.00**

**Cash, Certified Check or Money Order**

**The Person you are taking to Court**

**Payable to: "Greenville Town Court"**

**Must Reside in the  
Town of Greenville**

**NO PERSONAL OR BUSINESS CHECKS**

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**DATE OF FILING:** \_\_\_\_\_

**AMOUNT OF CLAIM:** \_\_\_\_\_

**PLAINTIFF : (YOU) NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**PHONE:** \_\_\_\_\_

**DEFENDANT (PERSON YOU ARE SUING) NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**PHONE:** \_\_\_\_\_

**DESCRIBE REASON FOR YOUR CLAIM:** \_\_\_\_\_  
\_\_\_\_\_

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**\*\*PLEASE BRING ALL DOCUMENTS ON YOUR SCHEDULED COURT DATE TO PROVE  
YOUR CLAIM\*\***

**A SMALL CLAIMS BOOKLET SUPPLIED BY COURT: READ YOUR BOOKLET!!!**