## **Town of Greenville**

SPECIAL TOWN BOARD MEETING Employee Manual Workshop January 17<sup>th</sup>, 2022 6:00pm

A special meeting of the Town Board of the Town of Greenville was held on January 17<sup>th</sup>, 2022 at 6:00 pm at Pioneer Hall for the purpose of conducting an employee manual workshop. Four board members were present, Councilman Bensen was absent. Department heads: Mark Overbaugh, Michael Dudley and Renee Hamilton were also present. Supervisor Macko opened the meeting with the Pledge of Allegiance at 6:01 pm.

The Town Board Members read line by line from pages 9-18 of the handbook making minor adjustments throughout. Jessica Lewis kept notes of the adjustments to share with Mrs. Erin Nevins as she is in contact with the publishing company.

Councilman Rauf motioned to schedule additional employee manual workshops for January 31<sup>st</sup>, 2022 and February 21<sup>st</sup>, 2022, both at 6:00 pm, seconded by Councilman Bear. Carried 4 ayes

There being no further business, Councilman Bear motioned to adjourn at 6:59pm seconded by Councilman Rauf.

Supervisor Macko

Councilman Bear

Councilman Richards

Councilman Rauf (arrived at 6:13 pm)