Town of Greenville

TOWN BOARD MEETING TENTATIVE AGENDA July 18, 2016

7:00 pm open bids ~ asphalt Audit of monthly bills Eagle Scout project update ~ Bergen Criswell Approval of minutes: 6/20/16 OLD BUSINESS a) Rescue Squad b) Highway c) Buildings and Grounds d) Code Enforcement e) Sewer f) Water g) Recycling h) Assessor i) Planning Board j) Dog Control Officer k) Beautification Committee **NEW BUSINESS** a) Set date for public hearing for adjustment of sewer rates b) Reaffirm Town's Comprehensive Plan c) Adopt updated Code of Ethics d) Clarify fee schedule regarding renovations e) Sprouts program: August 1st – 5th at GCS High School, 10 am – 11:45 am f) misc Open Meeting Supervisors Report

Regular Town Board meeting: August 15, 2016 at 7:00 pm Public Hearing, sewer rates: August ____, 2016 at ____pm

Upcoming scheduled Town Board meetings:

June 20, 2016

A meeting of the Town Board of the Town of Greenville was held for the purpose of conducting a public hearing regarding Local Law #1 of 2016 regulating construction of solar arrays in the town as a zoning amendment on Monday, June 20, 2016, at 6:30 pm at Pioneer Hall. Supervisor Macko and Councilmen Bear and Davis were present as well as Code & Zoning Officer Mark Overbaugh and Attorney Rappleyea; 5 guests were also in attendance. Supervisor Macko opened the meeting with the Pledge of Allegiance.

Mr. Davis moved to open this hearing, seconded by Mr. Bear.

Carried 3 ayes

Supervisor Macko reviewed the factors contributing to the need to consider an amendment to the 2015 zoning law and then opened the hearing for any public comments or questions at 6:31 pm.

Resident **Paul Augstein** questioned if the changes were made strictly for commercial usage; **Attorney Rappleyea** replied that this law addressed usage for both commercial and residential usage. **Supervisor Macko** elaborated that setbacks, glare, and placement were heavily discussed. **Greenville Rescue Squad member and Volunteer Firefighter Brian Tumey** addressed concerns with safety during a fire as it relates to solar structures and a lack of accessible shut-off boxes. *Councilman Bensen arrived at 6:38 pm.* **Code Officer Mark Overbaugh** responded, noting that many solar companies are being very proactive in regards to education of firefighters as it relates to handling power generated from a solar unit. **Councilman Davis** stated that it has taken multiple workshop meetings to develop this addendum, and input from knowledgeable professionals as well as local residents was considered. He feels this is as good a document as could've been prepared.

There being no further comments, Mr. Davis moved to close the public hearing, seconded by Mr. Bensen. Carried 4 ayes

The audit of bills occurred at 6:45 pm; the regular monthly meeting followed. At this time, four Board members continued in attendance as well as Attorney Rappleyea and 19 guests. Councilman Stern was absent. The Pledge was repeated. A moment of silence was observed in memory of Judge Richard Schreiber, who served as Town Justice for 30 years.

Oral and/or written reports were received from the Rescue Squad, Highway, Buildings and Grounds, Code, Assessing, Clerk/Tax, Dog Control, Sewer and Water departments, and Planning and Zoning Boards. Additionally, Highway Superintendent Terry Williams discussed plans to address the upcoming paving season. It was suggested that material be put to bid:

Mr. Bensen moved, seconded by Mr. Bear, to put a maximum of 3,000 US tons blacktop in place out to bid, to be opened on Monday, July 18, 2016, at 7:00 pm at Pioneer Town Hall.

Carried 4 ayes

Maintenance Supervisor Leroy Bear questioned the Board if supply for repaving the Town Hall parking lot as well as Hill Street should be included in the bid specification, in order to repair what was done during work for the sewer extension?

Mr. Bensen then moved, seconded by Mr. Bear, to amend his previous motion and put out a maximum of 3,500 US tons out to bid, to be opened as specified above.

Carried 4 ayes

Engineer Travis Smigel provided updates to the Board on the ongoing sewer project. All mainline pipes are in, and they are currently working on the laterals as well as restoration. A Change Order is needed for work by J. Squared for work at the plant in the amount of \$5,600:

Mr. Bensen moved, seconded by Mr. Bear, to adopt the resolution authorizing Supervisor Macko to sign Change Order No. 5, attached.

Roll call requested;

Supervisor Macko	√aye		
Mr. Bear	√aye	nay	
Mr. Bensen	√aye	nay	
Mr. Davis	√aye		
Mr. Stern	aye	nay	√absent
	e To take		Carried 4 ayes, 1 absent

Mrs. Barbara Walter updated those present on activities the Beautification Committee has been working on. A \$10,000 grant has been obtained for work on Prevost Hall by Community Partners, and another \$50,000 is expected within the year from New York State. Another priority has been identified as creating a pavilion at Vanderbilt Park, and grant applications have begun through the Consolidated Funding Application process.

Mr. Bear moved to support Community Partners and the Beautification Committee's efforts in seeking grant monies for the Pavilion Project at Vanderbilt Park, seconded by Mr. Bensen; resolution attached.

Carried 4 ayes

New business discussed at 7:50 pm:

Per request of the auditor, the Town's fee schedule was revised to address fees charged for renovations. Upon review, Mr. Bear felt that a lesser fee for residential renovations would be more reasonable.

Mr. Bensen moved to approve the revised fee schedule with changes made to include a \$50 building permit fee for residential renovations costing \$15,000 - \$25,000, and \$125 for residential renovations costing over \$25,001. Commercial fees listed of: Under \$10,000 estimated cost, building permit fee \$100; \$10,001 - \$20,000 cost, building permit fee \$150; \$20,001 - \$50,000 cost, building permit fee \$250; and above \$50,000 estimated cost, building permit fee \$400. Seconded by Mr. Davis.

Carried 4 ayes

Supervisor Macko discussed the need for an annual declaration of standard workday for elected and appointed officials, per the Office of the State Comptroller.

Mr. Bensen moved to accept the Resolution Establishing Standard Workday, attached, seconded by Mr. Bear. Carried 4 ayes

Water Superintendent Leroy Bear updated those present about evaluation and repairs made to the Town's hydrants; data record attached.

Acknowledgement and congratulations was offered to Clerk-Collector Park upon receiving designation as a Registered Municipal Clerk through the NYS Town Clerk's Association. This award recognizes professional competency in fulfilling responsibilities of the office of Town Clerk.

Attorney Rappleyea stated that a referral was made to the Greene County Planning Board regarding the amended proposed zoning changes, and approval was received. As the zoning law is amended, a full Environmental Assessment Form (EAF) is required; attached.

Mr. Davis moves to declare a negative declaration SEQR for amendments to the 2015 Zoning Law as it relates to commercial and residential solar, seconded by Mr. Bear.

Roll call requested;

Supervisor Macko	√aye ı	nay	144 . 24. A.
Mr. Bear	√aye ı	nay	
Mr. Bensen	√aye ⊨	nay	
Mr. Davis	√aye ı	nay	
Mr. Stern	aye 1	nay	√absent
9 (*) 16 15 (*)			Carried 4 ayes, 1 absent

Mr. Bear moved to adopt Local Law #1 of 2016, to amend LL#2 of 2015 addressing regulations for the approval of the construction of solar arrays in the town as a zoning amendment, seconded by Mr. Bensen.

Roll call requested:

Supervisor Macko	√aye nay	
Mr. Bear	√aye nay	
Mr. Bensen	√aye nay	
Mr. Davis	√aye nay	
Mr. Stern	aye nay	√absent
	•	Carried 4 aves, 1 absent

Mr. Davis moved to accept the Clerk's minutes of May 16, 2016, seconded by Mr. Bensen. Carried 4 ayes

Supervisor Macko opened the meeting for public comments and questions at 8:05 pm: Councilman Bear requested information on the status of dredging the town pond. Supervisor Macko explained that he has discussed this with Highway Superintendent Williams; the Highway Department will dredge the pond in the fall, after the busy paving season is complete. Mr. Leroy Bear indicated the necessary permits are still valid. No other comments received.

After audit, Mr. Davis moved, seconded by Mr. Bensen, to pay the following bills:

Bills	239 - 289 on General abstract #6 for \$54,962.00
Bills	90 - 108 on Highway abstract #6 for \$60,017.92
Bills	61 - 79 on Sewer abstract #6 for \$680,818.48
	39 - 46 on Water abstract #6 for \$1,940.52
	Carried 4 aves

After review, Mr. Bear made a motion to accept the Supervisor's report for May, seconded by Mr. Davis.

Carried 4 ayes

There being no further business, Mr. Macko moved to adjourn at 8:20 pm.

	Jugu Jackie Park, I	RMC, Town Clerk-Collecto	r
		ISOR MACKO	
	MR. BE/	AR	
	MR. BEI		

From: Aidan O'Connor Jr <aoconnor@discovergreene.com>

To: Aidan O'Connor Jr. <aidanoconnorjr@gmail.com>; Amanda Rion <AmandaRion@hotmail.com>; Brian Turney <grs8110@gmail.com>; Chuck Kaiser <royalists2@yahoo.com>; Davia Montie <Cgtrc@ymail.com>; Dolph Semenza <dolphsdeli@yahoo.com>; Dr. Craig Stanger <cstanger@cmh-net.org>; George June <GJune@townofcatskillny.gov>; Joseph Kozloski <jdkozloski@discovergreene.com>; Michelle Yost <michelle@gcswcd.com>; Patricia Handel <phandel36@yahoo.com>; Paul Macko <pmackogrsuper@aol.com>; Peter Markou pmarkou@discovergreene.com>; Robert Pelham <rrippelham@gmail.com>; Ron Rouse <RRouse2272@aol.com>; Sean Hotaling <ems coordinator@discovergreene.com>; Ted Nugent <nugentt@cacsd.org>; Mike Ryan

| Supervisor < Supervisor@townofcatskillny.gov>

Cc: Bill Lawrence <wlawrence@discovergreene.com>; Charlie Martinez <martinezautobodyshopinc@yahoo.com>; Gene Hatton <ghatton52@hotmail.com>; Harry Lennon <hlennon@discovergreene.com>; Kevin Lennon <klennon@discovergreene.com>; Kevin Lewis <klewis@discovergreene.com>; Linda Overbaugh <Ihoverbaugh@discovergreene.com>; Lori Torgersen <Itorgersen@discovergreene.com>; Matt Luvera <mluvera@discovergreene.com>; Mike Bulich <mbulich@discovergreene.com>; Pat Linger <windhamlfg@yahoo.com>; 'Shaun Groden' <sgroden@discovergreene.com>; Aoconnor <aoconnor@discovergreene.com>

Subject: POSTPONED: County-wide Ambulance Task Force July Meeting

Date: Fri, Jul 8, 2016 11:13 am

Good morning all,

The Greene County County-wide Ambulance Task Force meeting scheduled for Tuesday July 12, 2016 will be POSTPONED until Tuesday August 9,2016. The meeting will be held at the Greene County Emergency Services Building located at 25 Volunteer Drive, Cairo, NY 12413 at 6:00pm.

Since we have last met, Ron Rouse and I have met with numerous Towns/Town Supervisors and have sent a letter to each Town requesting their interest in a consolidated EMS system. These letters are requested to be returned by July 18th and the results of these letters will be shared with each of you at our August meeting.

Please feel free to contact me with any questions, comments or concerns you may have and thank you for your ongoing dedication to Emergency Medical Services in Greene County.

All the best,

Aidan

Aidan O'Connor Jr Greene County Legislator | District 9 411 Main Street Suite 408 Catskill NY 12414

C: 518-858-2459

www.GreeneGovernment.com

OPERATION REPORT FOR THE MONTH OF: TOWNS 20 16	M:NOTES:	1 1 1 1 1					REPORTED BY Taul Lay Ben	
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OPERATIONS REPORT FOR THE MONTH OF JUNE WATER PLANT A GREENVILLE WATER DISTRICT FED ID # NY1900028

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Town of Greenville Building Department Monthly Report

Month Of June	<u>7016</u>	
Building Permits:	New	_8
A	dditions	
Inspections		<u>31</u>
Title Searches:		4_
Septic Permits:		
Fire Calls:		<u> </u>
Violations:		
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Notes: MC		

From: John Lubowitz, AMS, DRM Property Manager < lubowitzj@drm.net>

To: pmackogrsuper <pmackogrsuper@aol.com>; gntown <gntown@mhcable.com>; Leroybear2327

<Leroybear2327@yahoo.com>

Cc: DRM Customer Service - Michele Lyons <service@drm.net>

Subject: Greenville Country Estates

Date: Tue, Jul 5, 2016 1:01 pm

To The Town of Greenville:

I am the property manager for the 129 homes in Greenville Country Estates. The Association is requesting that the Town paint the rusted fire hydrants throughout the Association.

Sincerely and Thank You,

John Lubowitz, Property Manager, MS, AMS, CMCA, CPO Diamond Realty Management 790 Watervliet Shaker Road Latham, New York 12110 Direct: (518)-783-0184 x202

RESOLUTION ESTABLISHING A CODE OF ETHICS TOWN OF GREENVILLE

Be it resolved by the Town Board of the Town of Greenville, as follows:

WHEREAS, Article 18 of the General Municipal Law prohibits the officers and employees of a municipality from having certain conflicts of interest, and

WHEREAS, §806 of the General Municipal Law requires the governing body of each Town to adopt a code of ethics that sets forth for the guidance of its officers and employees standards of conduct reasonably expected of them, and

WHEREAS, §806 of the General Municipal Law also authorizes the governing body of any other municipality to adopt such a code of ethics, and

WHEREAS, a code of ethics adopted by the governing body of a municipality must set forth standards of conduct for the guidance of the officers and employees of the municipality with respect to disclosure of interests in legislation before the local governing body, holding of investments in conflict with official duties, private employment in conflict with official duties, future employment, and such other standards as may be deemed advisable.

NOW, THEREFORE, be it resolved that the Town Board of the Greenville hereby adopts a code of ethics to read as follows:

Code of Ethics of the Town of Greenville

Section 1. Purpose.

Officers and employees of the Town of Greenville hold their positions to serve and benefit the public, and not for obtaining unwarranted personal or private gain in the exercise and performance of their official powers and duties. The Town Board recognizes that, in furtherance of this fundamental principle, there is a need for clear and reasonable standards of ethical conduct. This code of ethics establishes those standards.

Section 2. Definitions.

- (a) "Board" means the governing board of a municipality and any municipal administrative board (e.g. planning board, zoning of board of appeals), commission, or other agency or body comprised of two or more municipal officers or employees.
- (b) "Code" means this code of ethics.
- (c) "Interest" means a direct or indirect financial or material benefit, but does not include any benefit arising from the provision or receipt of any services generally available to the residents or taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or

taxpayers. A municipal officer or employee is deemed to have an interest in any private organization when he or she, his or her spouse, or a member of his or her household, is an owner, partner, member, director, officer, employee, or directly or indirectly owns or controls more than 5 % of the organization's outstanding stock.

- (d) "Municipality" means Town of Greenville. The word "municipal" refers to the municipality.
- (e) "Municipal officer or employee" means a paid or unpaid officer or employee of the Town of Greenville, including, but not limited to, the members of any municipal board.
- (f) "Relative" means a spouse, parent, step-parent, sibling, step-sibling, sibling's spouse, child, step-child, uncle, aunt, nephew, niece, first cousin, or household member of a municipal officer or employee, and individuals having any of these relationships to the spouse of the officer or employee.

Section 3. Applicability.

This code of ethics applies to the officers and employees of the Town of Greenville, and shall supersede any prior municipal code of ethics. The provisions of this code of ethics shall apply in addition to all applicable State and local laws relating to conflicts of interest and ethics including, but not limited to, article 18 of the General Municipal Law and all rules, regulations, policies and procedures of the Town of Greenville.

Section 4. Prohibition on use of municipal position for personal or private gain.

No municipal officer or employee shall use his or her municipal position or official powers and duties to secure a financial or material benefit for himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.

Section 5. Disclosure of interest in legislation and other matters.

- (a) Whenever a matter requiring the exercise of discretion comes before a municipal officer or employee, either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to himself or herself, a relative, or any private organization in which he or she is deemed to have an interest, the municipal officer or employee shall disclose in writing the nature of the interest.
- (b) The disclosure shall be made when the matter requiring disclosure first comes before the municipal officer or employee, or when the municipal officer or employee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
- (c) In the case of a person serving in an elective office, the disclosure shall be filed with the governing board of the municipality. In all other cases, the disclosure shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the municipal officer, employee or board having the power to appoint to the person's position. In addition, in the case of a person serving on a municipal board, a copy of the disclosure shall be filed with the board. Any disclosure made to a board shall be made publicly at a meeting of the board and must be included in the minutes of the meeting.

Section 6. Recusal and abstention.

- (a) No municipal officer or employee may participate in any decision or take any official action with respect to any matter requiring the exercise of discretion, including discussing the matter and voting on it, when he or she knows or has reason to know that the action could confer a direct or indirect financial or material benefit on himself or herself, a relative, or any private organization in which he or she is deemed to have an interest.
- (b) In the event that this section prohibits a municipal officer or employee from exercising or performing a power or duty:
- (1) if the power or duty is vested in a municipal officer as a member of a board, then the power or duty shall be exercised or performed by the other members of the board; or
- (2) if the power or duty that is vested in a municipal officer individually, then the power or duty shall be exercised or performed by his or her deputy or, if the officer does not have a deputy, the power or duty shall be performed by another person to whom the officer may lawfully delegate the function.
- (3) if the power or duty is vested in a municipal employee, he or she must refer the matter to his or her immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty.

Section 7. Prohibition inapplicable; disclosure, recusal and abstention not required.

- (a) This code's prohibition on use of a municipal position (section 4), disclosure requirements (section 5), and requirements relating to recusal and abstention (section 6), shall not apply with respect to the following matters:
 - (1) adoption of the municipality's annual budget;
- (2) any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
 - (i) all municipal officers or employees;
 - (ii) all residents or taxpayers of the municipality or an area of the municipality; or
 - (iii) the general public; or
 - (3) any matter that does not require the exercise of discretion.
- (b) Recusal and abstention shall not be required with respect to any matter:
- (1) which comes before a board when a majority of the board's total membership would otherwise be prohibited from acting by section 6 of this code;
- (2) which comes before a municipal officer when the officer would be prohibited from acting by section 6 of this code and the matter cannot be lawfully delegated to another person.

Section 8. Investments in conflict with official duties.

- (a) No municipal officer or employee may acquire the following investments:
- (1) investments that can be reasonably expected to require more than sporadic recusal and abstention under section 6 of this code; or
- (2) investments that would otherwise impair the person's independence of judgment in the exercise or performance of his or her official powers and duties.

- (b) This section does not prohibit a municipal officer or employee from acquiring any other investments or the following assets:
- (1) real property located within the municipality and used as his or her personal residence:
 - (2) less than five percent of the stock of a publicly traded corporation; or
- (3) bonds or notes issued by the municipality and acquired more than one year after the date on which the bonds or notes were originally issued.
- Section 9. Private employment in conflict with official duties. No municipal officer or employee, during his or her tenure as a municipal officer or employee, may engage in any private employment, including the rendition of any business, commercial, professional or other types of services, when the employment:
- (a) can be reasonably expected to require more than sporadic recusal and abstention pursuant to section 6 of this code;
- (b) can be reasonably expected to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee;
- (c) violates section 805-a(1)(c) or (d) of the General Municipal Law; or
- (d) requires representation of a person or organization other than the municipality in connection with litigation, negotiations or any other matter to which the municipality is a party.

Section 10. Future employment.

- (a) No municipal officer or employee may ask for, pursue or accept a private post-government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the municipal officer or employee, either individually or as a member of a board, while the matter is pending or within the 30 days following final disposition of the matter.
- (b) No municipal officer or employee, for the two-year period after serving as a municipal officer or employee, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the municipal office, board, department or comparable organizational unit for which he or she serves.
- (c) No municipal officer or employee, at any time after serving as a municipal officer or employee, may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a municipal officer or employee.

Section 11. Personal representations and claims permitted.

This code shall not be construed as prohibiting a municipal officer or employee from:

(a) representing himself or herself, or his or her spouse or minor children before the municipality; or

(b) asserting a claim against the municipality on his or her own behalf, or on behalf of his or her spouse or minor children.

Section 12. Use of municipal resources

- (a) Municipal resources shall be used for lawful municipal purposes. Municipal resources include, but are not limited to, municipal personnel, and the municipality's money, vehicles, equipment, materials, supplies or other property.
- (b) No municipal officer or employee may use or permit the use of municipal resources for personal or private purposes, but this provision shall not be construed as prohibiting:
 - (1) any use of municipal resources authorized by law or municipal policy;
- (2) the use of municipal resources for personal or private purposes when provided to a municipal officer or employee as part of his or her compensation; or
- (3) the occasional and incidental use during the business day of municipal telephones and computers for necessary personal matters such as family care and changes in work schedule.
- (c) No municipal officer or employee shall cause the municipality to spend more than is reasonably necessary for transportation, meals or lodging in connection with official travel.

Section 13. Interests in Contracts.

- (a) No municipal officer or employee may have an interest in a contract that is prohibited by section 801 of the General Municipal Law.
- (b) Every municipal officer and employee shall disclose interests in contracts with the municipality at the time and in the manner required by section 803 of the General Municipal Law.

Section 14. Nepotism.

Except as otherwise required by law:

- (a) No municipal officer or employee, either individually or as a member of a board, may participate in any decision specifically to appoint, hire, promote, discipline or discharge a relative for any position at, for or within the municipality or a municipal board.
- (b) No municipal officer or employee may supervise a relative in the performance of the relative's official powers or duties.

Section 15. Political Solicitations.

- (a) No municipal officer or employee shall directly or indirectly to compel or induce a subordinate municipal officer or employee to make, or promise to make, any political contribution, whether by gift of money, service or other thing of value.
- (b) No municipal officer or employee may act or decline to act in relation to appointing, hiring or promoting, discharging, disciplining, or in any manner changing the official rank, status or compensation of any municipal officer or employee, or an applicant for a position as a municipal officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.

Section 16. Confidential Information.

No municipal officer or employee who acquires confidential information in the course of exercising or performing his or her official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing his or her official powers and duties.

Section 17. Gifts.

- (a) No municipal officer or employee shall solicit, accept or receive a gift in violation of section 805-a (1) (a) of the General Municipal Law as interpreted in this section.
- (b) No municipal officer or employee may directly or indirectly solicit any gift.
- (c) No municipal officer or employee may accept or receive any gift, or multiple gifts from the same donor, having an annual aggregate value of seventy-five dollars or more when:
- (1) the gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of his or her official powers or duties;
- (2) the gift could reasonably be expected to influence the officer or employee in the exercise or performance of his or her official powers or duties; or
- (3) the gift is intended as a reward for any official action on the part of the officer or employee.
- (d) For purposes of this section, a "gift" includes anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift's fair market value, determined by the retail cost of the item or a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. Determination of whether multiple gifts from a single donor exceed seventy-five dollars must be made by adding together the value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift.
- (e) (1) A gift to a municipal officer or employee is presumed to be intended to influence the exercise or performance of his or her official powers or duties when the gift is from a private person or organization that seeks municipal action involving the exercise of discretion by or with the participation of the officer or employee.
- (2) A gift to a municipal officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained municipal action involving the exercise of discretion by or with the participation of the officer or employee during the preceding twelve months.
- (f) This section does not prohibit any other gift, including:
 - (1) gifts made to the municipality;
- (2) gifts from a person with a family or personal relationship with the officer or employee when the circumstances make it clear that the personal relationship, rather than the recipient's status as a municipal officer or employee, is the primary motivating factor for the gift;

- (3) gifts given on special occasions, such as marriage, illness, or retirement, which are modest, reasonable and customary;
- (4) unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, note pads, and calendars;
- (5) awards and plaques having a value of seventy-five dollars or less which are publicly presented in recognition of service as a municipal officer or employee, or other service to the community; or
- (6) meals and refreshments provided when a municipal officer or employee is a speaker or participant at a job-related professional or educational conference or program and the meals and refreshments are made available to all participants.

Section 18. Board of Ethics.

- (a) There is hereby established a board of ethics for the Town of Greenville. The board of ethics shall consist of three members, a majority of whom shall not be officers or employees of the municipality, but at least one of whom must be a municipal officer or employee. The members of such board of ethics shall be appointed by the Town Board of the Town of Greenville, serve at the pleasure of the appointing authority, and receive no salary or compensation for their services as members of the board of ethics.
- (b) The board of ethics shall render advisory opinions to the officers and employees of the Town of Greenville with respect to article 18 of the General Municipal Law and this code. Such advisory opinions must be rendered pursuant to the written request of any such officer or employee under such rules and regulations as the board of ethics may prescribe. The board of ethics shall have the advice of legal counsel employed by the board, or if none, the municipality's legal counsel. In addition, the board of ethics may make recommendations with respect to the drafting and adoption of a code of ethics, or amendments thereto, upon the request of the Town Board of the Town of Greenville

Section 19. Posting and distribution.

- (a) The Supervisor must promptly cause a copy of this code, and a copy of any amendment to this code, to be posted publicly and conspicuously in each building under the municipality's control. The code must be posted within ten days following the date on which the code takes effect. An amendment to the code must be posted within ten days following the date on which the amendment takes effect.
- (b) The Supervisor must promptly cause a copy of this code, including any amendments to the code, to be distributed to every person who is or becomes an officer and employee of the Town of Greenville.
- (c) Every municipal officer or employee who receives a copy of this code or an amendment to the code must acknowledge such receipt in writing. Such acknowledgments must be filed with the Town Clerk who must maintain such acknowledgments as a public record.
- (d) The failure to post this code or an amendment to the code does not affect either the applicability or enforceability of the code or the amendment. The failure of a municipal officer or employee to receive a copy of this code of ethics or an amendment to the code, or to

acknowledge receipt thereof in writing, does not affect either the applicability or enforceability of the code or amendment to the code.

Section 20. Enforcement.

Any municipal officer or employee who violates this code may be censured, fined, suspended or removed from office or employment in the manner provided by law.

Section 21. Effective date.

This code takes effect immediately.

Town of Greenville FEE SCHEDULE

(Effective 01/01/2011 ~ Rev. 5/2013, 12/2014, 4/2015 & last re-adopted 6/20/16)

RESIDENTIAL ACCESSORY BUILDING	\$0.125 x	sa.ft	
AGRICULTURAL BUILDING WITH LETTER	\$50		
TITLE SEARCH	\$50		
CHIMNEYS & WOOD BURNING APPLIANCE	\$50		
DEMOLITION	\$50		
EPTIC SYSTEMS (new and replacement)	\$50		
WIMMING POOLS (above and in-ground)	\$50		
COMMERCIAL SITE PLAN REVIEW	\$250		
ION-COMMERCIAL SITE PLAN REVIEW	\$100		
ANNEXATION OR LOT LINE ADJUSTMENT	\$100		
TWO LOT SUBDIVISION	\$200		
MAJOR SUBDIVISION	\$300 plus \$25	per lot	
PECIAL USE PERMIT	\$150		
CHANGE OF USE	\$50		
SIGNS: ON SITE	\$25		
SIGNS: OFF SITE	\$50		
COMMERCIAL, TRANSMITTING, TELECOMMUN	IICATIONS OR TOV	VER \$2,000	
ANNUAL FEE		\$2,000	
ANY UTILIZATION OF EXISTING TOWER		\$1,000	V
ANNUAL FEE		\$1,000	10
PERMIT RENEWAL every 12 months	50% of origina	al cost	<i>عو</i> ر
CERTIFICATE OF APPROPRIATENESS	\$50		M
BA VARIANCE OR INTERPRETATION	\$75		war made
APPLICATION FOR ROAD DEDICATION	\$750	<u>\</u>	Κ γ
PEDDLER'S PERMIT	\$25	"/ ₂	, -
MASS-GATHERING PERMIT	\$25	1,	
GARAGE SALE PERMIT for sale # 4.5, and 6	\$10		\smile
RENOVATIONS: RESIDENTIAL Cost estim	nate \$15,000 - \$25		>
	\$25,001 and a		
RENOVATIONS: COMMERCIAL Cost estim	ate under \$10,00	0 \$100	
	\$10,001 - \$20	,000 \$150	
	\$20,001 - \$50	,000 \$250	

MINIMUM BUILDING FEE = \$50

Town of Greenville FEE SCHEDULE (Effective 01/01/2011 ~ last re-adopted 07/18/16)

(includes buildings, decks, porches, additions, and manufactured housing) RESIDENTIAL ACCESSORY BUILDING \$0.125 x sq.ft AGRICULTURAL BUILDING WITH LETTER \$50 TITLE SEARCH \$50 CHIMNEYS & WOOD BURNING APPLIANCE \$50 DEMOLITION \$50 SEPTIC SYSTEMS (new and replacement) \$50 SWIMMING POOLS (above and in-ground) \$50 COMMERCIAL SITE PLAN REVIEW \$250 NON-COMMERCIAL SITE PLAN REVIEW \$100 ANNEXATION OR LOT LINE ADJUSTMENT \$100 TWO LOT SUBDIVISION \$200 MAJOR SUBDIVISION \$300 plus \$25 per lot SPECIAL USE PERMIT \$150 CHANGE OF USE \$50 SIGNS: ON SITE \$25 SIGNS: OF SITE \$50 COMMERCIAL, TRANSMITTING, TELECOMMUNICATIONS OR TOWER \$2,000 ANY UTILIZATION OF EXISTING TOWER \$1,000 ANNUAL FEE \$1,000 SANAUAL FEE \$1,000 ANNUAL FEE \$2,000 ANNUAL FEE \$2,000 ANNUAL FEE \$1,000 SANAUAL FEE \$1,000 SA	RESIDENTIAL BUILDING PERMIT \$0.25 x (includes buildings, decks, porches, add COMMERCIAL BUILDING PERMIT \$0.40 x	ditions, and manufactur	red housing)
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ARAIL BARINGA G 199		above \$50,001	\$400

MINIMUM BUILDING FEE = \$50



Public Service Commission Audrey Zibelman Chair

> Patricia L. Acampora Gregg C. Sayre Diane X. Burman Commissioners

Kimberly A. Harriman General Counsel Kathleen H. Burgess Secretary

Office Locations
3 Empire State Plaza, Albany, NY 12223-1350
90 Church Street, 4th Floor, New York, NY 10007-2929
295 Main Street, Suite 1050, Buffalo, NY 14203-2508
125 East Bethpage Road, Plainview, NY 11803

www.dps.ny.gov

July 8, 2016

Dear Community Leader/Elected Official:

In May 2016, the New York State Public Service Commission (Commission) instituted a proceeding to investigate and evaluate options for making additional telephone numbers available in the 518 area code. The area code serves all or part of seventeen counties in eastern upstate New York, including Albany, Clinton, Columbia, Dutchess, Essex, Franklin, Fulton, Greene, Hamilton, Montgomery, Rensselaer, Saratoga, Schenectady, Schoharie, St. Lawrence, Warren and Washington.

The North American Numbering Plan Administrator (NANPA), the entity that administers area codes throughout the United States, has advised that the 518 area code could be out of assignable telephone numbers by the first quarter of 2019. Staff of the Department of Public Service prepared a White Paper examining the potential relief options available.

To ensure full public participation in this proceeding, the Department will conduct a series of informational sessions and public statement hearings to seek input and comments from your community on Staff's White Paper and proposed relief options. At the information session, Staff will provide an overview of the available options and will be available to answer questions. The information session will be immediately followed by a public statement hearing at which all those who wish to comment on the 518 area code relief proceeding and the Staff White Paper will have an opportunity to make a statement on the record, for the Commission to consider in its deliberations.

It is the Department's intention to facilitate and encourage active and meaningful public participation throughout the entire 518 Area Code Relief Proceeding. If you cannot attend one of the hearings, I encourage you and your constituents to comment using one of the methods described in the attached factsheet. Additional information regarding the 518 Area Code Relief Proceeding, including Staff's White Paper, is available on the Department's website at www.dps.ny.gov under Case Number 16-C-0297.

Sincerely,

Michael Corso

Consumer Advocate and Director Office of Consumer Services

Enc.



Factsheet and Notice of Public Hearing

518 Area Gode Relief Gase 1640-1977

In May 2016, the New York State Public Service Commission (Commission) instituted a

proceeding to investigate and evaluate options for making additional telephone numbers available in the 518 area code. The area code serves all or part of seventeen counties in eastern upstate New York, including: Albany, Clinton, Columbia, Dutchess, Essex, Franklin, Fulton, Greene, Hamilton, Montgomery, Rensselaer, Saint Lawrence, Saratoga, Schenectady, Schoharie, Warren and Washington.

The proceeding commenced when Neustar, the North American Numbering Plan Administrator (the entity designated by the Federal Communications Commission to administer area codes throughout the United States), determined that the 518 area code could run out of assignable telephone numbers by the first quarter of 2019 and filed a petition with the Commission on behalf of the telephone industry. Commission action is necessary to ensure the continued availability of telephone numbers in the area currently served by the 518 area code. The Commission's goal is to develop a plan that provides long-term area code relief while minimizing disruption to consumers and businesses in the area.

Public Statement Hearings and Information Sessions

Options for providing additional telephone number resources for the 518 area code region have been identified by Neustar. These options are detailed in a Staff White Paper,

issued July 8, 2016, and described below. The DPS is seeking public comment on these proposals. Interested members of the public are invited to attend an information session to learn more about the area code relief proposals. Following each of the information sessions, members of the public may provide their comments regarding this matter at a public statement hearing.

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Area Code

An Administrative Law Judge will preside over the gathering of public comments and all evidence relating to the area code relief. The comments made at the hearings will become part of the formal record in this proceeding and provided to the Commission for consideration. It is not necessary to make an appointment in advance or present written material in order to speak at the hearings.

A list of hearing dates and locations is available at the end of this factsheet.

SUMMARY OF THE CASE

In the North American Numbering Plan approved by the Federal Communications Commission, each telephone line is assigned a ten-digit number made up of a three-digit area (NPA) code, a three-digit central office (NXX) code and a four-digit station number. The most recent forecasts indicate that the 518 area code could be out of assignable central office codes by the first quarter of 2019. This proceeding has been initiated in order to have timely and effective relief for the 518 NPA in place prior to number exhaust.

Proposed Relief Options:

The petition filed by Neustar identified two options for area code relief:

Option 1 - Overlay: In the overlay option, a new area code is superimposed on the existing 518
region with the result that two different area codes serve the same region. Current customers
(wireline or wireless) within the region keep the 518 area code and seven digit number
assigned to them while new telecommunication services are assigned the new area code.

Under federal regulations, once an overlay is established, all calls within the existing region will require 10 digit dialing, meaning that the three digit area code plus the seven digit number will always have to be dialed when making a call. For example, anyone calling a number within the new area code, including customers assigned to the new area code, must dial the new area code plus the seven digit number. Similarly, anyone calling a number within the 518 area code, including existing 518 customers, must dial 518 plus the seven digit number.

• Option 2 - Geographic split: In the geographic split option, the existing 518 area code would be divided into two geographic sections. In one section, current and new customers would continue to use telephone numbers with the existing 518 area code. In the other section, all customers, including customers who were previously using the 518 area code, would be assigned to and required to use a new area code. However, these customers would retain their current seven digit number – only the area code would change. With a geographic split, customers would not be required to use 10-digit dialing when making calls within their area code.

If a geographic split is made, the boundary between these two sections would follow the boundaries between existing telephone "rate centers." For this reason, these boundaries may not conform to existing municipal boundaries or physical landmarks. In the geographic split proposal for the 518 area code, the dividing line between the two sections would generally run southwest to northeast. One side of the boundary (Area A) would include the cities of Albany, Troy, Catskill and Hudson and the other side (Area B) would include the cities of Schenectady, Gloversville, Saratoga Springs, Glens Falls, Lake Placid and Plattsburgh.

Staff's White Paper:

Staff's White Paper examined both of the proposed relief options and concurs, pending public comment, with Neustar's recommendation that the Commission adopt the overlay option. The White Paper, including maps that show the two options, may be viewed online at DPS's www.dps.ny.gov website. From the homepage, click on "Search," and enter the case number (16-C-0297) in the "Search by Case Number" field.

PUBLIC INVOLVEMENT

There are also several other ways to participate in the 518 Area Code Relief Proceeding, including:

- Request Party Status: Some individuals or groups participate in proceedings by becoming a party in the case. Generally, parties commit to contribute to the development of a complete record in a proceeding by conducting discovery, submitting testimony, briefs, or other formal written comments, and/or participating in evidentiary hearings, procedural conferences and other formal events conducted in the case. Interested groups or individuals can submit a request for party status online through the Commission's www.dps.ny.gov website by searching for Case 16-C-0297 and clicking the "Request for Party Status" link at the top of the page. Alternatively, a request form can be downloaded from the website or obtained by calling 518-474-4520. The requestor will be provisionally given party status, subject to the right of other parties to object and subject to the determination of the Judge.
- Join the Service List: Interested persons who wish to monitor the proceedings of a particular case can do so without the formal commitment to become a party to the proceeding. The persons who subscribe to the service list of a case will receive an e-mail with a direct link to the documents issued by the Commission, such as orders, notices, and rulings. Persons unable or unwilling to receive such electronic notification will receive hard copies of Commission-issued documents by regular mail.

To register online, click on the "Subscribe to Service List" link at the top of the dedicated page for Case 16-C-0297. A "Service List and Mail Service List Request Form" can be downloaded from the site and the completed form sent by e-mail to Hon. Kathleen H. Burgess, Secretary at secretary@dps.ny.gov or by mail to: Secretary, Public Service Commission, Three Empire State Plaza, Albany, NY 12223-1350.

- Provide Comments: There are opportunities to attend public outreach events to learn about the proposals and provide comments. All comments can be submitted at the public statement hearings held during July and August 2016 or through the methods below:
 - Via the Department's Website: Comments may also be entered directly into the case by locating the case via the home page of the Commission's website, www.dps.ny.gov, by clicking on "Search," and entering the associated case number (noted above) in the "Search by Case Number" field. After clicking to open the case, enter comments in the "Post Comments" section located at the top of the page.
 - Via Mail/E-Mail: Submit comments electronically to Kathleen H. Burgess, Secretary, at secretary@dps.ny.gov or by mail or delivery to Secretary Burgess at the Department of Public Service, Three Empire State Plaza, Albany, New York 12223-1350. Comments delivered in these manners should reference "518 Area Code Relief" (16-C-0297).
 - Via Toll-Free Opinion Line: Individuals may choose to submit comments by calling the Commission's toll-free Opinion Line at 1-800-335-2120. This line is set up to receive instate calls 24-hours a day. Callers should press "1" to leave comments about "518 Area Code Relief" (16-C-0297)." Comments received via the Opinion Line are not transcribed, but a summary is provided to the Commission for their consideration.

Comments submitted via these alternative means will be accepted at any point while this proceeding is pending, but are requested by August 19, 2016 to ensure full consideration. All comments will become part of the record considered by the Commission.

Public Statement Hearings and Information Session 518 Area Code Relief (16-C-0297)

- Date	Location	Time
Tuesday, July 26	Crandall Library Christine L. McDonald Community Rm 251 Glen Street Glens Falls, NY 12801	5:00 p.m. – Information Session 6:00 p.m. – Public Statement Hearing
Thursday, July 28	Colonie Town Hall 534 New Louden Road Latham, NY 12110	12:00 noon – Information Session 1:00 p.m. – Public Statement Hearing
Thursday, July 28	Ichabod Crane High School Auditorium 2910 Route 9 Valatie, NY 12184	6:00 p.m. – Information Session 7:00 p.m. – Public Statement Hearing
Tuesday, August 2	Gloversville City Hall Council Chambers 3 Frontage Road Gloversville, NY 12078	6:00 p.m. – Information Session 7:00 p.m. – Public Statement Hearing
Wednesday, August 3	Town of Plattsburgh Town Hall 151 Banker Road Plattsburgh, NY 12901	6:00 p.m. – Educational Forum 7:00 p.m. – Public Statement Hearing
Thursday, August 4	Olympic Regional Dev. Authority Conf. Center at Lake Placid 2608 Main Street Lake Placid, NY 12946	1:00 p.m. – Information Session 2:00 p.m. – Public Statement Hearing

Persons with disabilities who require a reasonable accommodation should call the Department of Public Service's Human Resources Management office at 518-474-2520 between the hours of 8:30 am to 4:30 pm. Individuals with difficulty understanding or reading English are encouraged to call the Department in advance of any public event at 1-800-342-3377 for free language assistance services. Telecommunications Relay Service users may call this number through the New York Relay Service at 711 or 1-800-662-1220 or have a representative call directly to the office.

From: Low-Income Forum on Energy ife@ligreen.com>

To: pmackogrsuper@aol.com

Subject: Important Announcement about NY HEAP

Date: Mon, Jul 11, 2016 4:00 pm

You are receiving this email because of your participation in the Low-Income Forum on Energy (LIFE)

View this email in your browser



NYS HEAP Plan Public Hearings Announced

The NYS Office of Temporary and Disability Assistance (OTDA) has announced two public hearings regarding the draft New York State Plan for the 2016-2017 Home Energy Assistance Program (HEAP), along with the opportunity to submit written comments. The information below was provided by OTDA.

The New York State Office of Temporary and Disability Assistance, in accordance with Section 2605 of the Low-Income Home Energy Assistance Act of 1981, will conduct two public hearings to elicit public comment on the draft New York State Plan for the 2016-2017 Home Energy Assistance Program (HEAP).

The hearings will be held at the following locations and times:

- * New York, New York, Tuesday, July 12, 2016, from 11:00 am to 1:00 pm, Harlem Office, 317 Lenox Avenue, Training Room 603, New York, New York 10027.
- * Albany, New York, Thursday, July 14, 2016, from 1:00 pm to 3:00 pm, Pine Hills Branch Library, 517 Western Avenue, Albany, New York 12203.

In addition, written comments will be accepted through close of business July 22, 2016. Written comments should be directed to: New York State Office of Temporary and Disability Assistance, 40 North Pearl Street, HEAP Bureau, 11B, Albany, New York 12243. A copy of the draft 2016-17 HEAP State Plan may be found on the OTDA website at: www.otda.nv.gov/programs/heap/stateplan.asp.

Please forward this email to anyone who might be interested.

Our mailing address is: Low-Income Forum on Energy PO Box 46 Olmstedville, New York 12857

Add us to your address book

Want to change how you receive these emails? You can update your preferences or unsubscribe from this list

Account#	Account Description	Fee Description	Qty	Local Share
A 1255	MARRIAGE LIC.	MARRIAGE LICENSE FEE	4	30.00
			Sub-Total:	\$30.00
A 2130	MISC. FEES	Recycling	14	2,892.50
			Sub-Total:	\$2,892.50
A 2555	PERMIT FEES	Building	8	924.00
			Sub-Total:	\$924.00
A1255	Conservation	Conservation	6	9.56
			Sub-Total:	\$9.56
A2544	Dog Licensing	Female, Spayed	10	90.00
	Ç Ç	Female, Unspayed	7	119.00
		Male, Neutered	6	59.00
		Male, Unneutered	8	146.00
		Replacement Tags	2	0.00
	Late Fee	Late Fee	3	75.00
	Seniors, 65 and older	Seniors, 65 and older	5	-15.00
			Sub-Total:	\$474.00
		Total Local	Shares Remitted:	\$4,330.06
Amount paid to:	NYS Aq. & Markets for spay/neuter program			61.00
Amount paid to:	NYS Environmental Conservation			215.44
Amount paid to:	State Health Dept. for Marriage Licenses			90.00
Total State Cour	ity & Local Revenues: \$4,696.50	Total Non-	Local Revenues:	\$366.44

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jackie Park, Town Clerk, Town of Greenville during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

		Aun	7/1/16
Supervisor	Date	Town Clerk	Date

Town of Greenville Town & County 2016 Collection Summary

Batches 1 thru 99

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2016	3525673.41	8813.68	0.00	68.00	551444.87
Totals:	3525673.41	8813.68	0.00	68.00	551444.87
Collection Statistics:					
Number of Postings:	2282		Cash:	73963.30)
			Check:	3384396.06	3
Percentage Collected:	86%		Other:	76225.73	3
		_	Total:	3534585.09	_)
Number of Adjustments:	0	N	linus Duplicate	Over Payment	ts:
Number of Voids:	19		· .	0.00)
Tumbol of Folds.		-			3534585.0
Number of Returned Payments:	9		Taxes:	3525673.41	
			Penalty:	8813.68	;
Number Refunded Duplicate Pmnts:	9	Su	rcharge:	0.00)
		Ret. Che	ck Fees:	30.00)
Notice Handling Fees Collected:	68.00	Noti	ice Fees:	68.00	<u>.</u>
			Total:	3534585.09	1
Received Via: On-Line: 48		N	linus Direct / Ur	nder Payments	:
Mail: 1683		(Direct:	0.00	1
Counter: 541			Under:	0.00	1
					3534585.09

4240.57 71985.16

Credit Card:

Online Payment:

2

48

June Park

Printed on: 07/01/2016 12:30:19...

MONTHLY STATEMENT OF SUPERVISOR

To the TOWN BOARD of the TOWN OF GREENVILLE

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of all moneys received by me, as Supervisor, during the month

of Turo 20_16_

	RECEIPTS
SOURCE	AMOUNT RECEIVED
general Fund interest clerk's deposit court fees msc. fees	118.05 4643.18 2971.00 350.00
mac. 2003	\$8,062.23
Highway Fund interest fuel reimbmt. msc.	125.83 284.29 173.90
Library Fund interest monthly deposit	67.68 4579.65
Water Fund interest metered sales	23.86 6815.91 \$8,839.77
Sewer Fund	
interest EFC	23.16 390619.49 \$390,642.65
	TOTAL \$412,796.00

Dated: June 30 29 15 Town of Greenville Supervisor

MONTHLY STATEMENT OF SUPERVISOR

To the TOWN BOARD of the TOWN OF GREENVILLE

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of all moneys disbursed by me, as Supervisor, during the month

of June _______20__16

DISBURSEMENTS		
FUND OR ACCOUNT	AMOUNT EXPENDED	
General Fund pay 23-26m employee benefits abstract #6	34228.57 14548.66 47111.21 \$95,886.44	
Highway Fund pay 23-26 employee benefits abstract #6	15821.85 28944.15 9044.06 \$53,810.06	
Library Fund pay 23-26m employee benefits abstract #6	7039.08 7753.08 4950.23 	
Water Fund pay 23-26 employee benefits abstract #6	2674.84 3094.89 1541.77 	
sewer Fund abstract #6	\$449,514.51	
	TOTAL \$626,266.90	